

# Internship opening

## We are EVPA, the investing for impact community.

EVPA is a unique network at the intersection of finance and purpose, driven by knowledge and focused on impact. We aim to increase prosperity and social progress for all, fix inequalities and injustices and preserve the planet.

We rally people, capital, knowledge and data to catalyse, innovate and scale impact. EVPA brings together a diverse group of capital providers (impact funds, foundations, corporate social investors, banks, public funders) and social innovators of all sorts – from household names to emerging new players.



### Catalysing Impact

We mix breakthrough research, eye-opening data, actionable learning and honest experience exchange to ignite innovation and build capacity to match ambitions, forge solutions, break barriers and bridge gaps for a bigger, deeper and smarter impact.



### Joint Impact

We build synergies that tackle critical social and environmental problems at scale – and change mindsets. EVPA platforms facilitate thematic and sectoral collaboration but our ground- and silos-breaking convening ability is our true superpower.



### Transformative Impact

Enable real and lasting change – that’s EVPA approach. We take on big issues, study and celebrate systems change, call for transformative regulatory frameworks and optimised public funding. As we guide newcomers to the impact space, we promote impact transparency and integrity.

**Building a European Impact Ecosystem.** Investors for impact power social and environmental impact to build a better world. At EVPA, we join forces to build an impact ecosystem! In 18 years we went from eight to 300 members strong and truly European network. We built THE data hub for the impact space, trained 1,000+ people, produced standard-setting and bar-raising guidelines on investing for impact and impact measurement and management. We established a strategic presence in the EU policy settings and play a vital role in global impact cooperation. Not bad for a teenager!

Learn more at [evpa.ngo](https://evpa.ngo)

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## Job Description

EVPA is looking for an **Intern** to support its team in managing impact-driven projects that actively engage EVPA members. The candidate should have a genuine interest in exploring the venture philanthropy and social investment sector.

This is a full-time position, based in Brussels (Belgium).

**Preferred starting date: August/early September 2022.**

## Roles & Responsibilities

The **Intern** is responsible for supporting the EVPA team with research, administrative tasks, reporting activities, technical support, contacting members and assist the team with any other tasks that are performed in general.

## Skills & Qualities

- **Degree related** to project management, office management, administration, social economy, business/economy. Other profiles with a genuine interest investing for impact will be considered as well.
- Ability to work in a **structured and detail-oriented manner** and capability to accurately handle administrative duties;
- Excellent communication and (remote) **teamworking skills**;
- **Excellent command of English (written and spoken)**, any other European language is a plus;
- Ability to **manage and prioritise** a number of competing tasks and responsibilities;
- Excellent **interpersonal skills** and ability to communicate effectively with a broad range of people, willingness to work with different kind of partners from different countries;
- **Excellent IT skills** (esp. MS: Outlook, Teams, Word, PowerPoint, Excel);
- Basic knowledge of **Venture Philanthropy and Social Investment** is a plus (or demonstrable curiosity and willingness to learn);
- **Positive attitude and solution-oriented thinking.**

## What we offer

- CIP internship (before applying, please check your eligibility: <https://www.bruxelles-j.be/travailler/ton-premier-emploi/la-convention-dimmersion-professionnelle/>)
- 6-month internship with the possibility to grow in terms of responsibilities and the option leading to an employment contract at EVPA
- Transportation and home office allowance, meal vouchers
- Full-time position
- Flexible working hours and work from home policy
- Additional holidays

- A friendly, open working environment with exposure to different departments of the organisation
- Participation in different events and trainings on behalf of EVPA

**More information and how to apply:**

Please visit [our website](#), [EVPA success stories](#) and our [LinkedIn profile](#).

**Interested in applying?** Please send your resumé with a cover letter to [recruitment@evpa.ngo](mailto:recruitment@evpa.ngo)

Applications will be reviewed on a rolling basis so we strongly encourage early applications.

Only qualified candidates will be contacted for interviews.

*EVPA is an equal opportunity employer. We celebrate and practise diversity in all its forms and are committed to creating an inclusive environment for all of our employees.*